

# MINISTRY OF EDUCATION

## NATIONAL LIBRARY AND DOCUMENTATION SERVICES BOARD

Applications are invited from Citizens of Sri Lanka to fill the vacancy of the Post of Accountant in the National Library and Documentation Services Board (NLDSB).

### ACCOUNTANT (01)

**Salary Scale :** HM-1-1-2006

Rs. 38530-1100x15-55030/ = (Monthly)

(In addition to that the Government approved allowances will be paid)

#### **Qualifications :**

- (1) Membership of the Institute of Chartered Accountants or of the Institute of Cost and Management Accountants or of the Association of Certified and Corporate Accountants,

**OR**

- (2) Member of the Government or Local Government Accountants Service or Sri Lanka Audit Service with at least 15 years experience in such service,

**OR**

- (1) A Deputy Accountant / Deputy Bursar / Deputy Treasurer / Deputy Internal Auditor of the University Grants Commission and / or of a Higher Educational Institution with not less than 03 years service in that grade,

**OR**

- (3) (i) A Degree of a recognized University with :-

- (a) A pass in the Intermediate Examination of the Institute of Chartered Accountants

**OR**

- (a) Each of the Sections A & B of the Foundation Stage and Part 1 of the Professional Stage Examinations of the Institute of Cost and Management Accountants ,

**OR**

- (b) A pass in each of the Parts I, II and III Examinations of the Association of Certified and Corporate Accountants,

**OR**

- (c) A pass in the Higher National Diploma Accountancy of the Sri Lanka Technical College,

**AND**

- (ii) At least eight (08) years' experience in accounting and / or auditing in an Executive capacity in a Government Department, Corporation, Statutory Board or a reputed firm of Accountants after acquiring the qualification at 4 (i) above.

**Age** Not more than 45 years. (The age limit will not apply to applicants in the public sector).

### **Place of work - Colombo**

Applications should contain complete bio-data including names and addresses of two non-related referees and educational and professional qualifications, work experience with dates and places of work and with copies of the following certificates.

- (a) Birth certificate
- (b) Certificates on educational qualifications
- (c) Certificates on professional qualifications
- (d) Certificates on experience

Applications received without the copies of relevant certificates will be rejected.

Applications should be sent under registered cover addressed to "**The Director General, National Library and Documentation Services Board, No. 14, Independence Avenue, Colombo 07**" on or before 17th May 2010. On the top left hand corner of the envelope, the post applied for should be indicated.

Applications from candidates in Public Service / Corporations / Statutory Boards should be sent through their respective heads.

**W.K.M.M.K. Weerasinghe Director General**  
**National Library and Documentation Services Board**  
**14, Independence Avenue,**  
**Colombo 07.**